

MINUTES

August 4, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 4th day of August, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Don Holyfield, Ed Miller, Melinda Duke, Brenda Wakeman, Peggy Laizure, James Tyree, Sherrie Autry, John Eberle, Louis Russell and Eddie Thomason.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of July 28, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept and table the awarding and/or rejecting of County Bid #SHE-1383 – The purchase to provide a comprehensive, fully integrated, CAD System (Computer Aided Dispatch), for the Cleveland County Sheriff's Office.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders				
	Interact Public Safety Systems	New World Systems	Global Software Corporation	
BID: #SHE-1383				
DEPT: Sheriff's Office				
DATE OPENED: 8-04-08				
	1	2	3	
List of Individual Items				Awarded To:
The purchase to provide a comprehensive, fully integrated, CAD CAD System (Computer Aided Dispatch) for the Cleveland County Sheriff's Office.				Tabled on 8-4-08
Was an on-site inspection made:	Yes	Yes	Yes	
Approximate starting date:	9/1/2008	2-3 weeks after contract	10 days after receipt of order	
Approximate ending date:	3/5/2009	6-8 months after project start date	60 days after receipt of order	
Pricing - CAD Pricing Detail:	see attachment "A"	see attachment "B"	see attachment "C"	
Total:	\$139,350.00	\$362,500.00	\$66,440.00	
Pricing - Hardware:	see attachment "A"	see attachment "B"	see attachment "C"	
Total:	\$28,931.60	\$29,600.00	\$40,945.00	
	* \$168,281.60			
GRAND TOTAL:	\$153,281.60	\$392,100.00	\$107,385.00	
	* Correct total from miscalculation in addition for Bid Grand Total.		\$250,892.00 Total (Includes \$143,507.00 Optional Components and Hardware)	
Pricing - Optional Components:	1-CAD Client Positions \$11,000.00 1-GEO Client Position \$3,750.00 1-Workstation \$1,568.00 2-Monitors \$600.00 1-Configuration & Implementation Service \$3,000.00 1-Software Maintenance \$2,300.00 1-Hardware Help Desk Charges \$150.00 (Total \$22,368.00)	\$43,500.00	\$143,507.00	
Contact Information:				
Name:	John Eberle	Greg Wandrei	Phil Sisk	
Title:	Regional Sales Vice President	Vice President of Sales	President	
Phone Number:	501-912-1145	248-269-1000	405-810-8008	
Fax Number:	501-225-0248	248-269-1020	405-810-8018	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	

Rusty Sullivan moved, seconded by Rod Cleveland, to accept and table the awarding and/or rejecting of County Bid #SHE-1384 – The purchase and installation of Communications Equipment for Dispatch for the Cleveland County Sheriff’s Office.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed below:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Radio Shop Cellular, Inc.	Stolz Telecom LLC	
BID: #SHE-1384			
DEPT: Sheriff' Office			Awarded To:
DATE OPENED: 8-04-08	1	2	Tabled on 8-4-08
List of Individual Items			
The installation and purchase of			
Communications Equipment for Dispatch			
for the Cleveland County Sheriff's Office.			
BID PROPOSAL:			
WARRANTY:			
APPROX. DELIVERY DATE:			
Exceptions:			
CONTACT INFORMATION:			
Contact Person:	Steve Hinkle	Robert Stolz	
Title:	VP	President	
Telephone:	405-382-0741	405-248-2262	
Fax:	405-382-0778	405-799-2262	
NON-COLLUSION AFFIDAVIT:	YES	YES	
PA-102(1982)			

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Miller present the following report:

The Cleveland County Detention Center held an average of 189 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
7/22/2008 Tues	180	9	1	170
7/23/2008 Wed	184	9	1	174
7/24/2008 Thur	194	9	1	184
7/25/2008 Fri	182	9	1	172
7/26/2008 Sat	201	9	1	191
7/27/2008 Sun	202	9	1	192
7/28/2008 Mon	192	9	1	182
7/29/2008 Tues	182	9	1	172
<u>Daily Average</u>	<u>189</u>	<u>9</u>	<u>1</u>	<u>179</u>

The Book-Ins comparison for this week:

2007 44 FEMALES & 143 MALES = 187 TOTAL

2008 30 FEMALES & 118 MALES = 148 TOTAL

Four Inmates were transported to DOC July 24th. 2008.

One Inmate was transported to DOC July 25th 2008

One Inmate was transported to DOC August 1st 2008

Currently there are no Inmates scheduled for transfer to DOC.

Rod Cleveland moved, seconded by Rusty Sullivan, to accept the Jail Report. The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Copier Maintenance Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. for three (3) Sharp Copiers, model #AR-168D, S/N #5510878X, #75030051 and #55109568, \$25.00 per month for 1,000 black and white copies and \$.0095 for any additional copies. Two (2) Sharp Copiers, model #AR-M355NA, S/N #55019701 and #55019661, one (1) model #AR-M350NXA, S/N #45033574, copy charge \$.0095 per copy. One (1) Sharp Copier, model #AR-M257, s/n 75050579, and one (1) model #MX-M550N, s/n #75030051, copy charge \$.0075 per copy. The Contract will be in effect from August 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Contract for Dental Services between the Cleveland County Sheriff's Office and Dr. Glenn A. Mead, D.D.S. to provide dental services to inmates being detained in the Cleveland County Detention Facility. Contract amount is \$50.00 per hour from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Maintenance Contract between the Board of County Commissioners and American Elevator, Company Inc., for maintenance on one (1) Armor Traction Passenger Elevator at a rate of \$96.00 per month. Contract begins July 1, 2008 thru June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Maintenance Contract between the Board of County Commissioners and American Elevator, Company Inc., for maintenance on four (4) Thyssen Hydro Passenger Elevators at a rate of \$636.00 per month. Contract begins July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action to revise the Five-Year Plan for the use of County Roads, County Bridges and Federal Bridge Replacement Funds as required by the Oklahoma Department of Transportation.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Maintenance Agreement between the Cleveland County Assessor and Summit Mailing & Shipping Systems Inc. for Mail Machine in the amount of \$137.50 per quarter and Scale in the amount of \$136.25 per quarter, Contract begins July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Contract between the Cleveland County Health Department and Norman Public Schools for Audiology Services to children identified and referred directly by the Norman Public Schools. The Norman Public Schools will be billed as per the Health Department fee schedule not to exceed \$5,000.00. Contract begins August 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolution for Disposing of Equipment for #F202-43 Calculator to be junked for the Cleveland County Clerk's Office.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund

09-0974 – H2	De Lage Landen Public Finance	\$ 6,000.00
09-1036 – E2	Sooner Copy Machines	2,400.00
09-1038 – SM2	Copelin’s Office Center	2,500.00
09-1058 – B2A-500	Home Depot Credit Services	500.00
09-1059 – B2A-300	Ken’s Discount Pharmacy	2,000.00
09-1060 – B2A-500	Reynold’s Ford, Inc.	1,000.00
09-1061 – B2A-500	Binswanger Glass 635	500.00
09-1062 – B2A-500	Palace Auto Supply, Inc.	1,000.00
09-1063 – B2A-300	Wal-Mart Community	250.00
09-1064 – B2A-500	ACOG	100.00
09-1066 – B2A-500	W.W. Grainger, Inc.	250.00
09-1067 – B2A-500	United Refrigeration, Inc.	250.00
09-1068 – B1A-300	Associate Medical Professionals	5,000.00
09-1069 – R2	The Norman Transcript	5,000.00

b. Highway Fund

09-0971 – T2A	KSM Exchange, LLC	1,500.00
09-0973 – T2A	Homer’s Radiator Service, LLC	500.00
09-1039 – T2A	Hercules Tire Sales, Inc.	1,000.00
09-1040 – T2A	O’Reilly Automotive	1,500.00
09-1041 – T2A	Concentra Medical Center	500.00
09-1042 – T2A	Farm Plan, Inc. – Atwoods	750.00
09-1043 – T2A	T & W Tire	750.00
09-1045 – T2A	BNB Technology Networking	300.00
09-1054 – T2A	Fleet Pride	3,500.00
09-1055 – T2A	Cintas First Aid & Safety	2,000.00
09-1056 – T2A	Palace Auto Supply, Inc.	3,500.00
09-1076 – T2A	Haskell Lemon Construction	39,750.00
09-1079 – T2A	Department of Central Services	1,000.00
09-1080 – T2A	Southwest Trailers & Equipment	1,000.00
09-1081 – T2A	Department of Central Services	1,500.00

c. Sheriff’s Revolving Fund

09-1047 – CFBRE2-300	Sysco Food Services of Oklahoma	5,000.00
09-1048 - CFBRE2-300	U.S. Foodservice Inc.	2,500.00

d. Health Department Fund

09-0989 – MD1A	Joyce M. Gibson-Madden	9,312.50
09-0990 – MD1A	Vivian Gibson	9,312.50
09-0991 – MD1A	Timothy G. Mastin	25,130.00
09-1027 – MD2	Dave’s Small Service, LLC	5,000.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0382 - C2	08-5460 - T2A
08-3282 - SM2	
08-5532 - SA2	08-4984 - CFB2
	08-5147 - CFB2
08-0240 - MD2	08-5148 - CFB2
08-4560 - MD2	
09-0401 - B2B-300	09-0481 - T2A
09-0454 - B2B-300	
09-0523 - B2B-300	09-0139 - MD2

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General fund	\$ 97,735.03
b. Highway Fund	149,885.60
c. Health Fund	8,407.82
d. Sheriff Commissary Fund	576.08
e. Sheriff Dare Fund	255.22

FY 07/08

a. General Fund	\$ 102,292.80
b. Highway Fund	43,323.00
c. Health Fund	364.05
d. Sheriff Service Fee Fund	993.16

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.